

VILLAGEWALK OF BONITA SPRINGS – EMERGENCY PREPAREDNESS

The following information is partial elements of the plan:

Planning for Emergencies: Things to do before an emergency arises so you are READY.

- Important documents such as insurance papers, deeds, photos or CD of home possessions w/ cash values, birth certificates, titles, medical records, list of all medications, prescriptions and doctors, etc. should be organized in a waterproof folder or notebook whose location is known and easily accessible.
- Addresses and phone number of at least 2 hotel/motel accommodations, towards Orlando and towards Miami, as depending on the direction of a Hurricane which requires evacuation, these are the two most likely directions evacuees will have to take. If you have pets, be sure to locate accommodations which allow them. You will need to call ahead and reserve with a credit card.
- If possible, have friends or relatives you can stay with until the crisis is over.
- Fill your gas tank, and keep plenty of cash on hand which will see you through.
- Check flashlights, and keep extra batteries on hand.
- Keep a battery operated radio on hand, if possible a battery operated TV, so you can get updates and information.
- Keep at least a three day supply of emergency water (one gallon per day per person) on hand. Check expiration dates and replace as necessary.
- Keep at least a three day supply of food: canned or packaged foods such as tuna, fruits, meats, peanut butter, juices, etc. and a manual can opener.
- First aid kit, mosquito repellent, Clorox, sanitary wipes, water purification tablets.

In SW Florida the most common emergencies will be Hurricanes, Fire, the occasional Tornado, the more remote chance of flooding.

Preparing for a Hurricane:

- Double check the list above that everything is replenished and current. Make sure you have an adequate supply of water, canned and dried foods and fruits, canned and packaged drinks, including instant coffee, tea, ice, etc.
- Move or secure anything outside your home that could become a missile: potted plants, garden furniture, hose reels, exterior decorations, etc.
- Put up your hurricane shutters
- Clean and fill bathtubs with water: it can be used to bath and to flush if power is lost: each flush requires a gallon of water, so try to conserve.
- Charge cell phones fully, and conserve use. Power could be lost for several days.
- Charge camera batteries in case they will be needed for insurance purposes.
- Fill coolers with extra ice.
- If you have a grill, check fuel supply.
- Provide for your pets: food and water will be needed for them also.
- Turn your refrigerator and freezer to their coldest setting and open as seldom as possible.
- Stay tuned to television or radio stations to receive updates and current information. The NOAA's national weather radio stations are as follows:
WXX83 Fort Myers 162.475
WWG92 Naples 162.525

During a Hurricane:

- Stay indoors. Read, play cards or board games, listen to the radio or TV for updates and information, and rest.
- Wait until it is safe and the storm has passed before going out of your home.

After the Hurricane:

- Check your home for damage.
- **Be careful and watchful for any possible downed power lines.**
- Be a good neighbor and check on your neighbors, especially those who are elderly or handicapped and who may need assistance.
- Beware of spoiled foods: do not refreeze foods: either cook and share or pitch foods which have thawed.
- If you have water intrusion: Photograph the water and damage as quickly as possible, then remove the water with towels and mops as soon as possible. Open doors and windows and ventilate to prevent mold and mildew from forming.
- Be patient. The staff of Villagewalk cannot respond immediately to requests for cleanup as they have homes and families of their own, and it will take days to organize the resources for cleanup and repair.
- Take photos of any exterior damage you may have, and save bills for any repairs you might perform for insurance purposes.

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The following information is partial elements of the plan:

- If you have damage, call your insurance company so you can get on the list for inspection, remediation and/or repair.

In case of Tornado

- The safest area of the home is away from windows and doors, or in a closet or hallway.
- Listen to updates on the radio or TV and stay aware of the danger.
- Power may be interrupted, roads may be blocked with debris, business operation may be interrupted: therefore the emergency supplies should always be maintained so you are always prepared for any emergency.

In case of Fire

- Contact the fire department via 911 if you see smoke or flames near the property.
- Contact the HOA or the guard house and inform them of the location.
- Evacuation may be necessary: all travel routes and lodging numbers should be planned in advance and all previous emergency planning complete. Please refer to **Planning for Emergencies**.
- If evacuation does become necessary, information will be broadcast on all local TV and radio stations: information and procedure will be broadcast regularly.
- Police and Firemen will go door to door during a mandatory evacuation.
- The HOA typically runs the irrigation when fire is close to the property.
- Maintain a hose in case the need to wet the roof or to water hot spots becomes necessary.
- Update all phone information with the HOA office so current numbers are always on file should the need to contact you arises.

Community Police/Fire/Criminal Activity Incidents/Emergencies:

- **ALWAYS CONTACT THE APPROPRIATE AUTHORITIES FIRST!!!**
i.e. police, sheriff, fire station, ambulance. Call 911 for emergency service.
- Notify the guard house of the emergency situation.
- The guard is to transfer that information to the Town Manager, and if deemed appropriate, will place calls to Neighborhood Watch, who will then notify the Street Representatives, who will contact individual homeowners as needed.
- Cases where the incident is not recognized as an emergency for the community, but information needs to be shared and the community needs to be informed, information will be given to Southwest Property Management's after hours number as it becomes available and homeowners may call to receive information.
- Further information will be available in the HOA office the following day or as soon as information is verified and confirmed.
- In the event an AED (automated external defibrillator) is needed the Association has one located in the Fitness Center. First Aid kits are at the Town Center tennis, kitchen and office.

Emergency Numbers:

Emergency (fire/police/ambulance)	911	
Lee County Sheriff's Office	477-1000	(non-emergencies)
Fire Department	911	
Southwest Property Management	261-3440	(after hours emergencies)
HOA Office (on site)	949-9909	(8AM-5PM Mon-Fri)
Guard House	949-2091	
Veolia	334-1224	(trash/recycling)
Florida Power & Light	262-1322	
Comcast	598-1104	
Embarq Customer Care	888-723-8010	
Bonita Springs Utilities	992-0711	(water/sewer)
Domestic Animal Services	432-2083	(loose dogs)
Premier Electric	514-2961	(electrical problems)
Cape Coral Plumbing	693-4714	(plumbing problems)
Conditioned Air	277-7877	(heating/AC problems)
Gulf Western Roofing	430-3655	(roof leaks/repair)
Pioneer Development	592-0001	(screen pool cage repair)