

VillageWalk of Bonita Springs Homeowners Association, Inc.

ARCHITECTURAL CHANGE FORM

PH (239) 949-9909

Name of Applicant/Homeowner

Date of application

Address of Unit in VillageWalk

Address for approval notification letter and deposit refund IF NOT VILLAGEWALK

Telephone #: Home

Cell

Lot #

Unit Model

DESCRIPTION OF ADDITION, CHANGE, MODIFICATION, ETC.

Submit ONE (1) copy of this form for all proposed additions, changes, modifications, etc., accompanied where appropriate by floor plans, exterior elevations (all views), and site plans (showing applicable setbacks, dimensions from property lines to proposed structures, etc.). In addition, submissions will include proposed colors, patterns, materials, photos and all additional information necessary for the Architectural Control Committee and the

City of Bonita Springs (when involved) to make an informed decision. **If all required information & the damage deposit (see below) is not received WITH this completed application, it cannot be processed.**

Description

The undersigned acknowledges that they have read and understand this application. He/she also understands that until a signed approval is received, NO WORK IS TO BE STARTED.

Applicant's signature

E-mail address (please print) (important for communication)

CONDITIONS OF APPROVAL:

- All required permits must be obtained and displayed by owner prior to work beginning.
- I/We authorize members of the ACC the right to enter upon the above listed property for inspection purposes.
- All exterior aluminum must be white. All screening must be charcoal color.
- A five hundred dollar (\$500.00) deposit for common area damage will be required from any party doing concrete work, and installing pool heaters. Deposit is refundable when Association Manager confirms that all roadways & landscaping are restored to the original state.
- A twenty five hundred dollar (\$2500.00) damage deposit for after-market construction (e.g. pools, screened enclosures, patios, spas, etc.) will be required. Damage Deposit, is refundable when Association Manager confirms that all lot grading, roadway drainage and landscaping are restored to the original state.
- To paint exterior: Color must match existing STO color. NO spraying of paint permitted.
- If approved and the Unit is occupied, exterior shutters may be closed during a storm event or when a storm event is imminent. A "storm event" is defined as a meteorological event in which winds in excess of 50 mph or rainfall has occurred, or is expected to occur, within 12 hours. Roll down shutter boxes and exterior tracks must be white or match the adjacent exterior wall color, and the upper boxed housing must be mounted against the fascia board and soffit. If previously installed panel tracks will be removed from the soffit area for Accordion shutter installation, the soffit area must be repaired and restored to the original condition. If the Unit will be unoccupied, the Board has allowed that shutters may be closed during the Hurricane season June 1st - Nov 30th. All shutters must be removed/reopened promptly December 1st.
- Homeowner is responsible for notifying Napier Sprinkler (Jennifer 304-1216) prior to commencing any lot excavation in order to identify any irrigation lines in the path of excavation. Homeowner is responsible for any changes to head and line locations necessary due to approved installation.**
- Homeowner is responsible for maintaining and trimming all landscape materials approved by the ACC. No landscaping materials may encroach on neighboring properties or common areas.
- Pool heaters, satellite dishes (with tops no more than 48" above ground), and other ground-based structures are to be screened from view with hedge plantings (e.g. Coco Plum, Viburnum, Hibiscus) planted 30" high and 18" on center at installation and maintained at 48" high thereafter.
- Piping, fasteners and frames to solar panels must be painted to match the adjacent exterior structure color, i.e. roof, wall or trim. Warranty of the roof may be voided with this installation.

ADDITIONAL COMMENTS:

ACC Committee Date: [] Approved [] Rejected

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ARCHITECTURAL CHANGE FORM REQUIRED PAPERWORK CHECK LIST

- If a contractor is doing work, provide a copy of the contractor's license and insurance - listing VillageWalk of Bonita Springs, 15291 Latitude Dr., Suite 100, Bonita Springs, FL - as a Certificate Holder.
- If site work is being done, provide a copy of the site plan showing how the site work sits on the site plan. Site plan must be legible.
- After market construction requires the After Market Construction Addendum to be signed by both the owner and contractor.
- Prior to work commencing, Napier Irrigation (VillageWalk's irrigation company) must be contacted to cap/mark irrigation.
Jennifer - 239-304-1216
- \$500 damage deposit for pool heaters requiring concrete work
- \$2500 damage deposit for after-market construction.
Checks are to be payable to VillageWalk.